



Mansfield Middle School Association

November 6, 2013 Minutes

In Attendance: Thanh Nguyen, Marie Hodrinsky, Lisa Drzewiecki, Jean Johnson, Sandy Hill, Melissa Belden, Erika Blanchette, Gerlinda Berger-Walliser, Celine Demers-Schiffler

1. **Call to Order:**

- Marie H. called the meeting to order at 6:00 pm.
- Everyone was asked to introduce himself or herself.

2. **Special Guest Speaker(s):** Anthony Wolfe, Clinical Psychologist, Author

- Author on topics related to adolescence
- Presentation at MMS following MMSA meeting

3. **Approval of the minutes:**

- Jean J. motioned to approve minutes of October 2013 meeting. Melissa B. 2nd the motion.

4. **Officer Reports:**

- **President, Marie Hodrinsky:**

- Education week:
 - Table for MMSA direct giving campaign
 - MMSA guidance for parents to classrooms
- Spirit wear: \$2300
 - \$125 bulk sales at Open House upon \$375 allocated; therefore lost money
 - Not recommended again due to hidden terms; incorrect logo
 - Plans are to dispute order
- Plan to check with Stan Harris, Athletic Director, for local vendor for
- Box tops – raised \$1,088.00; organized and prepared by Melissa Belden, Melissa Ottman, Ryley Zawodniak, Heather Tamsin in collaboration with Susan O’Keefe, UCONN, Dining Services, Buckley Area Manager
 - Promote contest for most box tops collected - \$5.00 gift certificate to Scholastic Book Order; hold contest through January; decision made at meeting in February for winner; present certificate in March
 - No conflict of contest with Pennies for Warmth campaign

- **Vice-president, Jean Johnson:**

- Yankee candle fundraiser – profit \$3,000.00
- Candle orders arrive 12/04/13; 54 people of 648 student population placed orders; Mason B., 5th grader sold the most, netting \$500.00 in sales

- **Treasurer, Lisa Drzewiecki:**

- Budget (see attached) –\$138.00 for t-shirts (in the red for bulk sales); if all is sold or return goods, will get a profit
- Box-tops will be reimbursed and obtain a profit
- In budget, \$8300.00 (\$9,000.00), less \$700.00 for Jeff Cryan Fund for International Travel
- Grants – everything was submitted; some yearly grants; motion to give \$39.86 towards grant money for balance

- **Secretary, Sandy Hill:**
 - Nothing to report
- 5. **Administrator's Report:** Thanh Nguyen
 - Education week: parents in attendance – 248 (30+ more than 2012)
 - Report cards, 11/07/13
 - MMS girls soccer, 11/07/13
 - Afterschool activities, Q-notify, 11/08/13
 - Recognition of Mike DiCicco for Mansfield Teacher of the Year at 10/24 - BOE meeting
 - BOE to give MMSA notification tent for posting information; IT to prepare signage
- 6. **Faculty Report:**
 - Nothing to report
- 7. **Old Business:**
 - See President and Faculty reports
- 8. **New Business:**
 - Education week – see President report
 - Grants – see Treasurer report
 - May meeting for MMSA reschedule to 04/30/13
 - Talent show with silent auction – at student council meeting students will generate ideas for show; 11/4-8/13 voting to take place
 - Spring school play – March; tryouts for the play start 01/06/13
 - History Day - Spring
- 9. **Fundraising:**
 - See President report
- 10. **Other Business:**
 - Bake sale at MMS chorus/orchestra concert on 12/18/13 – approval by Thanh
 - Education week – MMSA – hospitality table by front office; parents can purchase breakfast with complementary coffee
- 11. **Meeting Adjourned:** The meeting was adjourned at around 7:00 PM

Our next meeting is scheduled for February 5th. A request for agenda items will be sent about one week prior to the meeting with the final agenda to follow.

Respectfully submitted,

Sandy Hill

Secretary

(Pending approval at the next regular meeting)

MANSFIELD MIDDLE SCHOOL

Treasurer's Report

October 2, 2013

| | 2012-2013 ACTUAL | 2013-2014 BUDGET | 2013-2014 ACTUAL Y-T-D |
|--------------------------------------|---------------------|---------------------|---------------------------|
| INCOME | | | |
| Membership/Open House | 610 | 1000 | 1,025 |
| Direct Giving | 145 | 300 | |
| Fall Fundraiser | 1,193 | 1000 | |
| Munsons Fundraiser | 1,109 | 1000 | |
| Spring Fundraiser (Mixed Bag Design) | | 1000 | |
| T-Shirt/Sweatshirt Sale | | 300 | (327) |
| School Photos | 1,806 | 1700 | |
| SCRIP | 259 | 200 | |
| Box Tops | | 1,000 | (80) |
| Play Concessions | | 500 | |
| Talent Show/Silent Auction | | 350 | |
| Income earned | 5,122 | 8,350 | 618 |
| Carryover in Checking from 2012-2013 | 10,018 | 8,660 | 8,660 |
| Total Income Available in Checking | 15,140 | 17,010 | 9,278 |
| EXPENSES | | | |
| 8th grade closing | 40 | 600 | |
| 8th grade picnic | 250 | 250 | |
| 6th grade picnic | | 250 | 250 |
| EO Smith Scholarship | 350 | 350 | |
| History Day | | | |
| Friendship Award | | 50 | |
| Enrichment | | 1,000 | |
| Staff Appreciation Day | 70 | 200 | |
| Grant Requests | 5,635 | 5,000 | |
| Miscellaneous Expenses | 135 | 100 | 10 |
| TOTAL EXPENSES | 6,481 | 7,800 | 260 |
| TOTAL CASH IN CHECKING ACCT | 8,660 | 9,210 | 9,018 |

| | |
|-------------------------------------------------|----------|
| Checking Account Balance as of 10/02/2013 | 9,018.20 |
| Money collected for Jeff Cryan Scholarship Fund | -700 |
| Total Available Money in Checking Account | 8,318.20 |